ABC's of Street Fairs for Municipalities

Arrange meetings to keep up to date with what's happening with the event.

Blindly agreeing to hold an event in your municipality is never a good idea. Do your research first!

Confirm that safety precautions have been looked into.

Damaged property could become your problem if you don't have the proper contracts.

Evaluate the best ways to prevent accidents.

File all paper work in case it is needed at a later date.

Getting signed contracts and proof of insurance can go a long way in mitigating risks.

Are open communication with the organizers of the street fair.

dentify which parties are involved and what responsibilities each party has for the event.

Just because it hasn't happened to you yet doesn't mean it's not going to. Make sure there is a contract.

Keep everyone safe by having proper plans and procedures in place.

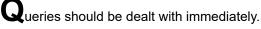
Look into signage and safety postings to make sure they are clear and easily visible.

Make sure emergency plans have been put together.

Notify the organizers if there are any changes to your policies or the contract.

Objects that could pose as a hazard should be removed before the event takes place.

Proper instruction should be given to the organizers about what you expect.

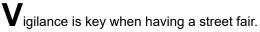


Kestore anything that could be dangerous or need maintenance before the event.

Separate permits are needed for alcohol. Make sure the organizer has them before the event.

Timing is everything! Make sure you don't leave things to the last minute.

Update all policies to make sure that all rules are current and apply to the event.



Write down the street conditions before and after the fair to make sure that the streets are in good shape.

X'cellent results come from putting in the time and effort needed to plan such a multifunctional fair.

Y our municipality is responsible for the safety of guests attending so make sure that you have the right safety procedures in place.

Lones should be marked clearly to ensure no one gets hurt.

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